

Ministry of Long-Term Care

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Long-Term Care Operations

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March 2, 2021

MEMORANDUM TO: Long-Term Care Home Licensees

FROM: Sheila Bristo, Assistant Deputy Minister, Long-Term Care Homes Operations Division

RE: 2020-21 Unspent Funding for Infection Prevention and Control (IPAC) Minor Capital

I am writing to provide you with information regarding potential flexibility in unspent transfer payment funding in 2020-21 for Infection Prevention and Control (IPAC) Minor Capital funding, only.

In light of the continuing COVID-19 pandemic, the Ministry of Long-Term Care will consider requests to allow long-term care (LTC) homes to carry over unspent 2020-21 funding for IPAC Minor Capital into the 2021-22 fiscal year, in limited circumstances. The following criteria must be met:

- The funding has been issued to you (i.e., you have received the funding);
- You were unable to use the full amount of transfer payment funding within 2020-21;
- The carry-over of funds will assist you in addressing COVID-19 related pressures and to complete the project/initiative/services in 2021-22 (e.g., if the carry-over is not permitted you will face a financial pressure next year to complete the project/initiative/services);
- The carry-over of funds will be used for the original intention and will **not** be repurposed to cover other costs not originally contemplated in the Transfer Payment Agreement;
- Settlements for transfer payment funding that is not approved for carry over will be required;
- Reconciliation of all transfer payment funding, including carry-over funding will be required at a future date; and
- You will note the carry-over of approved unspent funding in the notes section (with attestation that the underspending will address COVID-19 related pressures) of your audited financial statements for 2020-21 and 2021-22.

For long-term care homes seeking ministry approval to carry over unspent funds for Infection Prevention and Control (IPAC) Minor Capital funding, you are required to advise the ministry that you are requesting to carry over unspent funds, the rationale for the request, the amount of funds you are seeking to carry over, and confirmation that you will meet the aforementioned criteria. This request with the required details must be sent by email to Cindy.Lawrence@ontario.ca by **March 8, 2021**.

This memorandum in no way commits the Ministry of Long-Term Care to approving the requested carry over for Infection Prevention and Control (IPAC) Minor Capital funding. The Ministry of Long-Term Care retains the sole discretion for affording this flexibility and a decision will be communicated before end of fiscal year.

Should you have any questions or require further information, please contact Cindy.Lawrence@ontario.ca .

Sincerely,

Original Signed by

Sheila Bristo
Assistant Deputy Minister
Long-Term Care Operations Division
Ministry of Long-Term Care

c: Abby Dwosh, Director, Funding and Programs Branch
Jim Yuill, Director, Financial Management Branch